



Vacation Request Form

Our policy allows for your tuition to be waived for one week each year while your child is out and on vacation with you. Please submit this form a minimum of 30 days before your intended vacation so we can budget and staff appropriately. If your plans change and your child will need to attend during the week you originally scheduled, please let us know at least one week prior so that we can adjust our staffing.

Date of Request:

Child's Full Name:

Dates of Vacation:

Parent Signature: